



## **Position Overview**

This individual would be responsible for researching and creating content that will be posted to Twitter, facebook etc. Posting on Facebook and Twitter pages and possibly content that might be featured on our website.

## **Responsibilities**

- Creating at least 3 posts per week for M-F (posts can be created in advance of oncoming week if that is your preference)
- Coordinating posts related to topics such as: education news, updates, education-related events, education news, inspiration/motivation, quotes, etc.
- Possibly creating posts about Young Mothers Inc updates on our website

## **Requirements**

- strong writing/grammar skills
- attention to detail
- organized
- capable of writing inspirational and personable content
- social media savvy
- able to receive regular feedback towards high quality content